



John Bel Edwards  
Governor

Jim Craft  
Executive Director

*State of Louisiana*  
Office of the Governor  
*Louisiana Commission on Law Enforcement*  
*and Administration of Criminal Justice*

Integrated Criminal Justice Information System Policy Board  
MINUTES

Louisiana Commission on Law Enforcement / Galvez Building / Pensacola Room  
602 North 5<sup>th</sup> Street, Baton Rouge, Louisiana 70802

*June 27, 2019*  
*1:30 P.M.*

I. CALL TO ORDER

II. ROLL CALL

Conducted the roll call.

Board members or their representatives present included:

*Honorable Tony Bacala, Charles J. Ballay, Thomas C. Bickham, Fabian Blache, Jim Craft, Ricky E. Edwards, Jr., Debbie Hudnall, Honorable Bernette J. Johnson, Honorable Daniel R. Martiny, and Colonel Kevin Reeves.*

III. INTRODUCTIONS

Norm Gobert discussed agenda items (see attached agenda). Work on project in the next year, improve the database at State Police.

Debbie Hudnall - discussed Clerks Association goals. Contract with Tyler Technology to begin e-filing. Have 5 parishes that are filing and 16 more to begin e-filing. Projected these 16 to be completed by September 2019.

Kelly Parks - NICS and NCHIP Program Manager entered 2019 grant applications to OJP.

Honorable Tony Bacala - Ascension parish discussed.....

Chris - Captain of ICJIS, Criminal History, Hand Guns, and Applications. Discussed project - switch, new technology, software for law enforcement to use, system to add component for court system to report arrests, and information on fingerprinting.

Norm - topics today how to improve arrests with charges. Component in Louisiana to match records. Section on fingerprinting – go with pilot in the court rooms to fingerprint. Updating criminal history. Fingerprinting machine available to all court rooms.

Ricky Edwards - updated programs.

Ms. Washington - primary function is to bring back information to Chiefs.

Loren Lampert - LDAA Executive Director.

Bo Duhe - Chairman of technology.

John Belton – District Attorney for Lincoln and Union parish. Want to stream line databases.

Pete Adams - LDAA Executive Director (Retirement).

Charles Ballay - President to LDAA. Talked about ICJIS past information.

Honorable Chief Justice Johnson - Discussed ICJIS Information.

Tracy - Department of Corrections. Goal is to receive better share data through data tools they are getting some.

Angela Whitaker – Department of Corrections. Data research for DOC. Development of fingerprinting with IT. Criminal research is important.

Fredia Dunn - introduced.

Linda Gauthier - introduced.

Norm - talked about Fredia and Linda goals.

Talk about some of the programs. Appointed to the SEARCH to represent Louisiana.

#### IV. OLD BUSINESS

##### A. Uniform Commitment Order (UCO) - February 26, 2019

New revision. This information is 2 pages.

Questions - None.

#### V. NEW BUSINESS

##### A. Search QAR Assessment - October 2018

Norm - Quality Assurance Program. Ask experts to come to Louisiana to talk about current data. They performed an Audit to see if they filed services and percentage of arrests. Large issue they are working with and some of the issues that are not being transferred (State ID number and Data Arrests). With these issues, cannot properly update criminal history records. This is a problem nationwide. Goal to target the best practice to improve the data base. District Attorney side – a lot of information on their side and they do not have the information on the charges. Initial step to complete this program by the end of the year. Switch - replacement of the original switch. Helps with the criminal background check.

Question: Legislation to reporting process. Can we get legislation required to be fingerprinted for certain charges? Currently, only DWI and felony charges. Some charges they do not fingerprint.

Noted that legislation is least effective way to do mandatory fingerprinting.

Education is the best way to make changes.

Coding - all code differently. Get all codes the same.

Note - need all of the information for judges, so they know how to make a decision.

Report - January 22, 2020. Share data among everyone.

Question - suggest that this is hard to track – how do other states do their data?

Survey is being conducted around all states. How are arrest being recorded?

Louisiana is based on charges.

Discussion of how to fingerprint in the field.

Norm - Louisiana leads the nation at successfully posting Domestic Violence convictions to the FBI.

Norm - Showed changes.

Question - warrants outstanding. How to know?  
Norma - looking into funding to solve these warrants.

Question - individual areas who do we have overseeing progress path forward to organize this information?

Norm - do not have funding. Other states use security officers. Communicated with Chief Data Officer of how to accomplish this organization and training.

Kelly - talked about how EBR does reports.

**B. Fix NICS Implementation Plan (Submitted March 25, 2019)**

Norm - New program. March 25, 2020. Each state is required to provide this information to the Attorney General's office. What is missing from these reports? Provide a bench mark of the success. There is working group for best practices. Criminal History dashboard. System that will sit on top of the present information.

**C. FY 2019 NCHIP / NARIP**

**i. CCH Dashboard Project**

Continue to collect mental health records. Pilot 6 sites to put life scanners where Judges have volunteered to see the impact.

Continue?

More data exchanges between partners.

Upgrade court management systems.

Do not have the same system to communicate.

Question: Use a meter for the money spending and money in the future?

Norm - the numbers yes.

Question - which agencies are doing a better job?

Work with organization.

Norm - NICS working group / Clerk Association / LDAA / 90% of issues that are an issue with these groups.

Question: if agency's work more with the group can they accomplish task.

Norm - resources. Money and people.

**D. CMIS Disposition Overview Report**

Did not discuss.

**E. LCCA e-Filing Statewide Project Update (Debbie Hudnall)**

Did not discuss.

**F. ICJIS Strategic Plan 2017 – 2022 (Norm Gobert)**

No changes at this time.

**G. Other New Business**

**i. Online Dispute Resolution (optional)**

Did not discuss.

Recap:

Norm - how to improve reporting?

Question: plan to clean up district court system to get integrated? Move down to courts?

Norm - Act 124: this group went to as many city courts as possible; and ask them if they are interested in modifying their current management to capture the data elements that are needed.

Went to Alexandria, West Monroe, Slidell, and Opelousas are some of the courts that have converted.

Questions: None.

**NEXT MEETING DATE:**

A. December 2019 - e-meeting Utilization ZOOM or Other Platform

**ADJOURNMENT**

There being no further business to conduct, Honorable Chief Justice Johnson called for a motion to adjourn.